

## Summer 2020 Exam Certificate collection information for candidates

Candidate name:

Certificates are available for collection, as follows:

Date(s)	MONDAY 4 <sup>TH</sup> JANUARY 2021	Time(s)	See information on times on the school website.
Collection point	ACTIVITY STUDIO	Identification must be provided on collection	

If you are unable to collect certificates, please complete and return the form below.

### Checking certificates

On collection, you should carefully check that your personal details (name, date of birth, etc.) are correct and that the correct final grade(s) issued to you is/are shown. You will be required to sign that you have collected your certificates and confirm they are correct.

### Uncollected certificates

In case of query, please contact the Exams Officer, Mrs Bridges on 01299 406813 or [dbr@bewdley.worcs.sch.uk](mailto:dbr@bewdley.worcs.sch.uk)



## Candidate permission form

### Certificate collection

The normal arrangements for collecting certificates are on 4<sup>th</sup> January 2021..

If you are unable to collect certificates in this way, please complete the information below to nominate someone to collect them on your behalf.

Candidate name			
<input type="checkbox"/> I give permission for my representative _____ to collect certificates on my behalf. I confirm that my representative will provide photographic ID on collection and will sign to confirm collection and that my personal details and grades are correct			
Candidate signature		Date	

Completed forms should be returned Mrs. Bridges at [dbr@bewdley.worcs.sch.uk](mailto:dbr@bewdley.worcs.sch.uk) or brought along by your nominated person.